



TERMS AND CONDITIONS FOR APPROVAL AND OPERATION OF A SITE

1. By signing this form you and your organisation / company / business (“the site holder”) agree to and shall abide by the rules and regulations stipulated by the Organisers and the conditions herein.
2. Each siteholder shall alert the Sites Coordinator, Lisa Hopfengardner (mobile number tba) in the first instance of any issue or cause or concern he/she may have regarding any matter concerning or arising from the site or this particular Cooks Beach Summer Gala. Where necessary you can contact the Gala Manager (tba)
3. Each siteholder shall deal with all participants and the general public at the Gala with politeness and respect and will not to be embroiled in argument or behaviour likely to disrupt any activity at the Gala or to bring the Gala in disrepute.
4. Each siteholder shall observe all relevant health and safety requirements and the by-laws of Thames Coromandel District Council. Whenuakite School Fundraising Team reserve the right to refuse registration or attendance if adherence to the requirements of the Council By-laws and conditions of Application are not respected. No camping is allowed on the Gala site at any time.
5. A site shall comprise of an area as laid out by the Organisers and as agreed in confirmed booking; each siteholder shall be responsible to provide his/her own necessities to operate from there; shelter, tables etc. No power or water is supplied to the sites.
6. Each siteholder shall contain their site within the perimeter of the site and shall not allow items or vehicles or equipment to extend outside of the site’s perimeter. Each siteholder shall keep their site clean, tidy and hygienic at all times and shall remove all rubbish off site at the close of the Gala.
7. The location of your site shall be determined by the Organisers at its sole discretion.
8. The Gala site gate will open to siteholders at 6.00 am on 4th January 2019. Please take your place in the queue and have your entry card ready to show at the gate. Siteholders will be directed onto the allocated stall site. The Gala is open to the public from 9am. Siteholders must vacate the Reserve no sooner than 2.00pm and no later than 3.00pm on the day of the Gala. No moving vehicles are allowed on the Reserve during the Gala, unless agreed and guided by the Organisers. Please restrict vehicle speed on site to 5km maximum.
9. Applications will be considered on the *first come first serve basis*, however, ensuring a broad range of stalls are available. The Applicant must specify all goods being sold. No subletting or sharing of sites is permitted unless previously agreed with the Organisers. The Organisers have the sole discretion whether to accept your application and they are under no obligation to give any reason for their refusal. The Organisers’ decision shall be final.
10. No refund shall be made to any site holder for failure to utilise the located stall or for its poor performance whether caused by bad weather or lack of crowd participation or for **any other reason whatsoever.** **Cancellations have to be made at least four weeks before the Gala. Whether a refund will be made** shall be determined by the Organisers at its sole discretion
11. Under no circumstances shall the Organisers make good or accept responsibility or liability:
 - (i) for any damage or theft or loss of any property, goods, articles, or things whatsoever and wheresoever placed, deposited, brought into or left upon any part of the Gala venue by the siteholder or by anyone on his/her behalf,
 - (ii) for any personal injury howsoever caused or contributed at the Gala;
 - (iii) for any financial loss suffered by a siteholder as a result of his/her participation in the Gala or due to the cancellation of the Gala (when a refund of the site fees only shall be made) or due to poor crowd participation at the Gala, and every siteholder shall indemnify and hold the Organisers, their members/officials, volunteers and agents harmless in respect thereof and for all costs and expenses arising by reason of it.

These Terms and Conditions are signed and agreed on the Site Holder Application Form & Agreement of Terms and Conditions.